

CORPORATE HEALTH AND SAFETY COMMITTEE – 18TH OCTOBER 2006

**SUBJECT: TERMS OF REFERENCE AND MEMBERSHIP OF THE CORPORATE
HEALTH AND SAFETY COMMITTEE**

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to discuss with Members, Management and Trade Union Safety Representatives the constitution and membership of the Corporate Health and Safety Committee.
- 1.2 To reach a decision as to the future membership and remit of the Committee.

2. SUMMARY

- 2.1 The Corporate Health and Safety Committee was established under section 2(7) of the Health and Safety at work Act 1974 to review the measures taken to protect the health and safety of the Authorities employees.
- 2.2 The constitution of the Corporate Health and Safety Committee is attached as appendix 1.
- 2.3 Concern has been expressed as to the lack of discussion and lack of involvement of the Corporate Health and Safety Committee in terms of reviewing health and safety standards across the Authority.
- 2.4 Concern has also been raised regarding the lack of representation from Directorates at a Management level.
- 2.5 The Corporate Health and Safety Committee performs a valuable function and should be encouraged to monitor, challenge, question and actively review health and safety standards and health and safety performance across the Authority.
- 2.6 There is a need to review both the membership and terms of reference of the committee to ensure there is effective representation from all sides and ensure the Committee is effective in fulfilling its responsibilities.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted, discussed and a decision made as to the future membership and terms of reference of the Corporate Health and Safety Committee.

Author: Emma Townsend, Health and Safety Manager, Ext 3708
Consultees: Steve Delahaye, Head of Public Protection Ext 5316
Councillor Paul Ford, Cabinet Member
Health and Safety Professionals Group
Corporate Health and Safety Group